



Fort St. John Co-operative Association
 7315 – 100th Avenue
 Fort St. John, B.C., V1J 5T8
 GST # 101853950

REQUEST FOR BID

Bid Type(s): Seasonal Snow Removal, Parking Lot Sanding and Haul Away Service	Opening Date: August 30, 2024
	Closing Date: September 22, 2024
Submit Bids to: bids@fsjcoop.com	

1. Introduction

A Request for Bid (RFB) is being issued by the Fort St. John Co-op who is soliciting quotes from qualified contractors who specialize in snow clearing.

Contractors will fulfill snow removal and sanding requirements on an on-call/on-demand basis.

The term of this agreement is from October 2024 to May 2027. (3 years)

2. Examination of Work Sites

A contractor who is interested in bidding on one or more of these locations should review the location drawings outlined in this bid package. Interested parties should schedule an opportunity to review the location in person by contacting:

Ryan Wasylenko

Operations Manager

7315 100 Avenue, Fort St. John, B.C., V1J 5T8

ryan.wasylenko@fsjcoop.com

O: 236.349.1290 | C: 250.264.2700

3. Bid Requirements

Bids shall include, at a minimum the following:

- Company Name
- Person(s) authorized to represent the company and have signing authority
- Name and Cellphone Number of Primary Superintendent or Project Supervisor
- Proof of Liability Insurance (\$2Million minimum)
- Proof of Vehicle and Automotive Insurance
- Proof of Coverage by WorkSafeBC (Clearance Letter)
- Unit Rates or Rates relevant to the bid (such as hourly rates, or per call-out rates)
- List of Equipment Available

4. Bid Timelines

RFB Posting	August 30, 2023
RFB Deadline	September 22, 2023
Contract Award	September 27, 2023

5. Payment Terms

Invoices should be remitted on a monthly basis or earlier and will be paid within NET30 Terms. A detailed report should be included of work that is completed

Required Details:

- Location Work was conducted.
- Date and Time Arrived and Left Site
- Itemized List of Services performed (snow removal, sanding, hauling, etc.)

Scope of Work:

The Fort St. John Co-op is seeking contractors for snow clearing for the Winter Seasons of 2024/25 2025/26 and 2026/27 from its locations in Fort St. John, Fort Nelson, and Prespatou, B.C.

Snow should be cleared from sites as soon as reasonable possible after snow has reached a depth beyond 6 cm.

Snow clearing is required to take place 7 days a week and should be completed prior to 6AM whenever possible.

During periods of heavy snowfall, contractors may be required to attend sites multiple times. Contractors should utilize best practices when it comes to assessing and removing snow from locations.

Sanding should be conducted after snow fall has ceased and clearing has been completed or upon request from the Co-op representative for the assigned location.

Contractor Obligations:

The contractor shall:

Provide necessary equipment and operators to remove snow and stockpile snow in the snow storage areas (or offsite as required)

Snow Clearing Locations:

The following is a list of locations that require snow clearing, when bidding, please indicate which locations you are interested in providing services for.

1. **Fort St. John Tempo**, 9515 Alaska Road South Fort St. John
2. **Prospect Park (91 Ave) Cardlock**, 10808 91 Ave, Fort St. John
3. **114 Ave Gas Bar**, 11432 100 Street, Fort St. John
4. **Fort Nelson Gas Bar**, 5331 50 Ave South, Fort Nelson
5. **Prespatou Cardlock**, Prespatou
6. **Airport Road Site**, 7315 100 Ave, Fort St. John*
7. **Tundra Truck Shop**, 10147 Tundra Street, Fort St. John

*Sanding at location only

Where to Submit Bids:

Submit all bids to bids@fsjcoop.com or deliver in person to the attention of:

Ryan Wasylenko

Operations Manager

7315 100 Avenue, Fort St. John, B.C., V1J 5T8

-and/or-

Brad Lussier


General Manager

7315 100 Avenue, Fort St. John, B.C., V1J 5T8

Bid Cut-off Time is September 22, 2023


Map of 9515 Alaska Road South Snow Removal Areas


 Snow Removal and Sanding Areas

 Snow Piling Areas, if snow height exceeds designated area, hauling off site required.




Map of 10808 91 Ave Snow Removal Areas

 Snow Removal and Sanding Areas

 Snow Piling Areas, if snow height exceeds designated area, hauling off site required.




Map of 11432 100 Street Snow Removal Areas

 Snow Removal and Sanding Areas

 Snow Piling Areas



Map of 5331 50 Ave South, Fort Nelson Snow Removal Areas

 Snow Removal and Sanding Areas

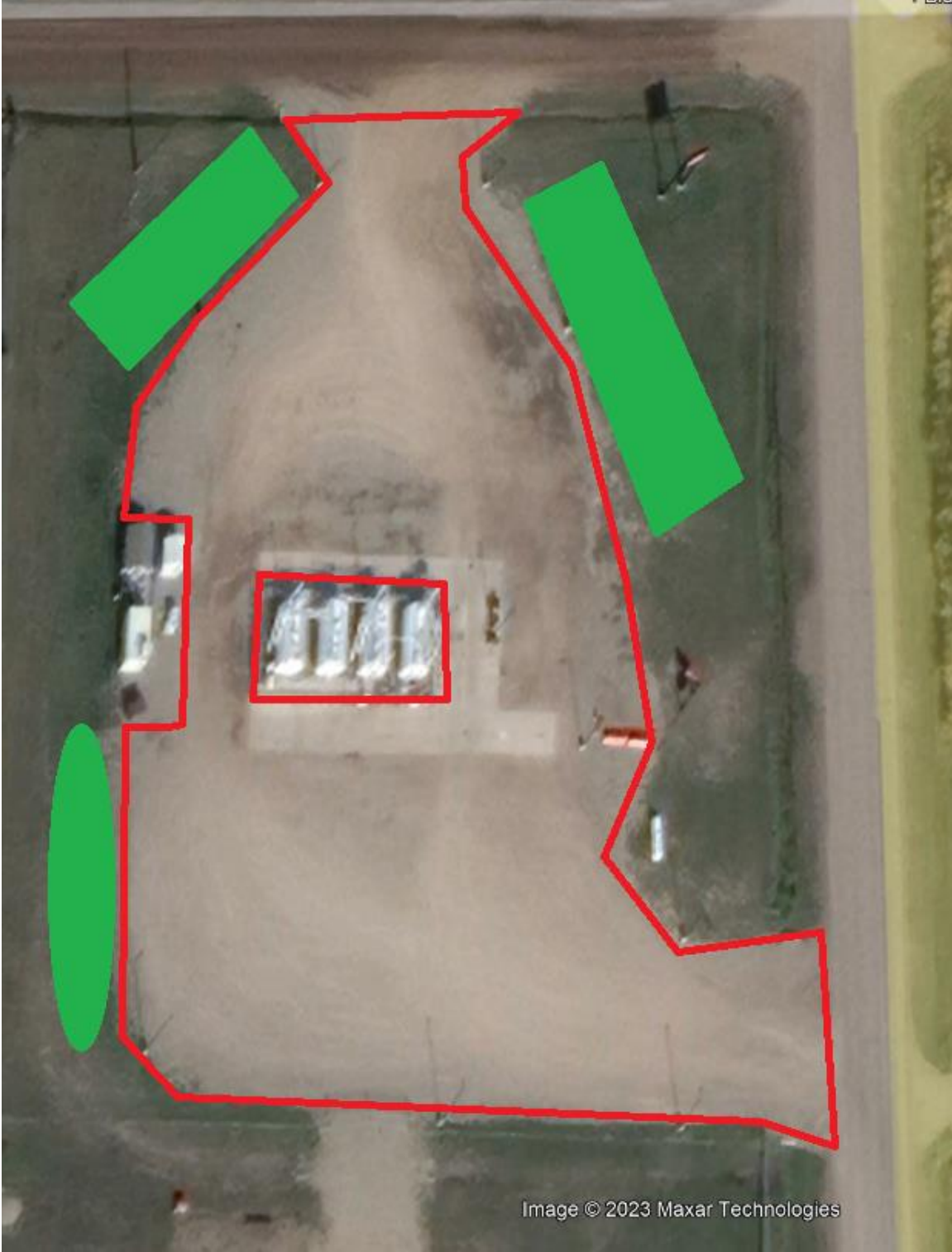
 Snow Piling Area.



Map of Prespatou Cardlock, Prespatou BC Snow Removal Areas

 Snow Removal and Sanding Areas

 Snow Piling Areas




Map of Airport Road Site, Fort St. John BC Sanding Areas

 Sanding Areas



Map of 10147 Tundra Street, Fort St. John, BC Snow Removal Areas

 Snow Removal and Sanding Areas

 Snow Piling Areas

